

**GLADSTONE ENTERTAINMENT CONVENTION CENTRE
FEES AND CHARGES (EFFECTIVE 17 MAY 2016)**

HALL RATES

	COMMERCIAL		SCHOOLS /NOT FOR PROFIT
		100%	40%
Hall Rates (Full Day)	A	\$3000	\$1200
	B/C	\$1800	\$720
	D/E	\$1000	\$400
Hourly Rate (8am - 5pm) (Min 4hours)	A	\$300/hour	\$120/hour
	B/C	\$200/hour	\$80/hour
	D/E	\$150/hour	\$60/hour
Whole of Centre		\$5000	\$2000

NOTES:

1. For ticketed events or performances, rates are as above **OR** 10% of Gross Box Office Receipts, whichever is the higher.
2. Unless otherwise specifically authorized, tickets for all events or performances must be sold or issued through the Centre's Box Office facility. Promoters of ticketed catered events or exhibitions may upon request be granted the option of selling their own tickets, which the Centre shall supply if desired.

INCLUSIONS

- Venue (including dressing rooms)
- Air Conditioning
- Work Light
- Foyer (Shared)
- Basic Cleaning
- Tables, tablecloths (as needed) and chairs
- Power
- Initial layout of tables, chairs

DECORATIONS

Excepting tablecloths, which are provided as requested by the Centre, all decorations and theming for events at the GECC (including table centres, table runners, chair covers, flowers and other decorative items) are provided by clients.

SATELLITE BAR PROVISION

The provision of a Satellite Bar in the Hall/s incurs significant costs for the Centre; involving up to 8 labour hours in set-up and break-down; and 15 hours in duplication of staffing and stock relocation.

Given the above, a Satellite Bar will not be provided for functions of less than 500 guests. Hirers whose events have an attendance of greater than 500 guests who wish to have a Satellite Bar shall be required to pay a fee of **\$1,500.00** to reimburse the Centre for the costs involved in its provision. In addition, the Main Bar will remain fully operative when any Satellite Bar is set up.

THEATRE RATES

	COMMERCIAL	SCHOOLS/NOT FOR PROFIT
	100%	40%
Per Performance	\$1300	\$520
Per Event per hour (4 hour minimum)	\$300	\$120
Rehearsals per hour (4 hour minimum)	\$150	\$60

Notes:

1. For ticketed events, rates are as above **OR** 10% of Gross Box Office Receipts, whichever is the higher.
2. Tickets for all theatre-style performances must be sold or issued through the Centre's Box Office facility.
3. For subsequent performances on the same day, applicable rate is half the Per Performance rate **OR** 10% of Gross Box Office Receipts, whichever is the higher.
4. Per Performance time overruns are charged at 5% of the basic rental shown above for every half hour or part thereof beyond the agreed time limit.
5. Rehearsals on the same day as performance are rent free.

INCLUSIONS

- Venue (including orchestra pit, dressing rooms)
- Air Conditioning
- Work Light
- Foyer (Shared)
- Basic Cleaning
- Power
- Tables, tablecloths (as needed) and chairs

GLADSTONE EISTEDDFOD ASSOCIATION

Package Rate: \$1,175.00 per day for the use of the Theatre, indexed to CPI.

CONFERENCE ROOM RATES

	A (1, 2, 3)	1	2	3	BOARDROOM
COMMERCIAL					
Full Day	\$600	\$200	\$200	\$250	\$200
Part Day (4 hours)	\$400	\$150	\$150	\$200	\$150
SCHOOLS/NOT FOR PROFIT					
Full Day	\$300	\$150	\$150	\$200	\$150
Part Day (4 hours)	\$200	\$100	\$100	\$125	\$100

INCLUSIONS

- Venue
- Air Conditioning
- Work Light
- Foyer (Shared)
- Basic Cleaning
- Tables, tablecloths (as needed) and chairs
- Power
- Initial layout of tables, chairs
- Projectors

MISCELLANEOUS VENUE RATES

	COMMERCIAL	SCHOOLS/NOT FOR PROFIT
REHEARSAL ROOM	\$30/hour (Min 4 hours)	\$20/hour (Min 4 hours)
COURTYARD	\$100/hour (Min 3 hours)	\$50/hour (Min 3 hours)
FOYER (Stand-alone function)	\$1500	\$750
Part Day	\$150/hour (Min 3 hours)	\$80/hour (Min 3 hours)

BOX OFFICE CHARGES

BOOKING FEES	TICKET PRICE	NOT FOR PROFIT/SCHOOLS
\$2.50 per ticket sold	Less than \$25.00	\$1.50 per ticket sold
\$3.50 per ticket sold	\$25.00 - 49.99	\$2.00 per ticket sold
\$4.50 per ticket sold	\$50.00 or greater	\$3.00 per ticket sold
\$0.75 per ticket issued	Zero priced/complimentary	\$0.75 per ticket sold

Event Creation Charge \$75.00 per event

Credit Card Charges 3.3% of the value of all tickets purchased by credit cards

Online/Telephone Transaction Charge \$3.00 per transaction

Mailing of tickets \$2.00 per posting

MERCHANDISE CHARGES

Merchandise Sales Commission (Including programmes) 10% of gross sales

Merchandise Seller (Minimum 3 hour call) \$55.00 per hour for each seller supplied

LABOUR RECOVERY CHARGES

SERVICE	COMMERICAL	NOT FOR PROFIT
Security Staff	\$55.00 per person per hour	\$55.00 per person per hour
Technical Staff for bump-in/out, rigging, design and/or technical operational purposes	\$55.00 per person per hour	\$55.00 per person per hour
Front of House supervisor/ Functions coordinator	\$55.00 per person per hour	\$55.00 per person per hour
Front of House ushers	\$330.00 per event	\$110.00 per event
Excess Cleaning charges	\$55.00 per person per hour	\$55.00 per person per hour
Waiters / Bar service	\$55.00 per person per hour	\$55.00 per person per hour
Marketing Services	\$55.00 per person per hour	\$55.00 per person per hour
Merchandise/ programme sellers	\$55.00 per person per hour	\$55.00 per person per hour
Box Office Staff / Ticket Scanners	\$55.00 per person per hour	\$55.00 per person per hour

NOTES:

1. The engagement of a technician is mandatory if the Centre's Operations & Technical Supervisor deems that to be necessary on operational or health and safety grounds.
2. The engagement of a Front of House Manager is mandatory for all events for at least the period of the function/performance.
3. Minimum labour engagement period is 3 hours.
4. Staff require a paid meal break every 5 hours.

TECHNICAL SERVICES AND EQUIPMENT CHARGES

Standing Charges/Packages

Both the Theatre and the Hall have Standing Charges/Packages available to cover the inclusion of standard audio, lighting and staging arrangements. Please contact the Centre's Operations & Technical Supervisor for more information and pricing.

Equipment

The Centre's list of available audio, staging and lighting equipment, together with details about flying systems, stage dimensions and other pertinent information is provided [here](#). Please contact the Centre's Operations & Technical Supervisor on (07) 4972 2822 for more information and pricing.

Pianos

Grand Piano (Theatre)	\$300.00 per use
Baby Grand Piano (Hall)	\$200.00 per use
Upright Piano	\$100.00 per use
Tuning Charges	\$220.00

CATERING CHARGES

Catering for events at the GECC is provided by the Centre's appointed In-House Caterer and preferred suppliers.

[All](#) catering requirements will be liaised by GECC at time of enquiry or booking.

LIGHTBOX ESPRESSO & WINE BAR

LIGHTBOX, the Centre's Espresso & Wine Bar located in the entry forecourt provides a great option for pre and post-show dining, receptions and functions. Lightbox enquiries can also be handled by GECC at time of enquiry or booking.

NOTE: All prices shown include GST.